

VQ Conference Manager: Training Courses Overview

VQ Conference Manager Deployment and System Administration Certification

A hands-on Certification for unified communications and network engineers who are responsible for installing, configuring, and trouble resolution of VQ Conference Manager, concentrating on deployment and initial configuration of VQ Conference Manager.

Students will execute tasks necessary to deploy, configure, test, and resolve issues for VQ Conference Manager in real-world scenarios.

What you'll learn

Day 1

Overview of VQ Conference Manager, installation, integration, menus, and adding Call Bridges.

Day 2

Setting up user profiles, meeting templates, and tenants, as well as adding and managing meetings.

Day 3

Analytics and reporting, issue resolution, and practical exam.

Course outline

Introduction to VQ Conference Manager

- Use cases
- Capabilities
- Uniqueness in the marketplace

Installing VQ Conference Manager

- Hypervisors
- Virtual Machines
- ISO Files
- Initial Settings

Configuring VQ Conference Manager

- Security
- Licensing
- SMTP Settings
- Email Templates

Navigating the VQ Conference Manager Menu

- System Menu
- coApps
- Tenants
- Meetings
- Activity

Adding Call Bridges

- Constraints
- Setting Up Call Bridges on VQ Conference Manager
- Call Bridge control interfaces

Course outline (continued)

UX Profiles

- Creating New UX Profiles
- ACLs in UX Profiles
- Navigation
- Available coSpace Templates
- Schedule Meeting From
- Apps
- Alerts
- Settings

Space Templates

- Creating New Space Templates
- Space Settings

UX Profiles

- Creating New UX Profiles
- ACLs in UX Profiles
- Navigation
- Available coSpace Templates
- Schedule Meeting From
- Apps
- Alerts
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Space Templates

- Creating New Space Templates
- Space Settings
- Participant Roles
- Rights
- Participant Roles
- Rights

Best for

- ✓ UC Engineers and Architects
- ✓ VQ Resale Partners
- ✓ Field engineers and personnel who provide installation and configuration services for VQ Conference Manager

Prerequisites

A working knowledge of IP networking, security certificates, DNS, LDAP, and Syslog Servers are beneficial.

Tenants

- Creating New Tenants
- LDAP Configuration
- LDAP Importer
- Users
- Endpoints
- Spaces
- Alerts
- Settings
- Participant Timeline
- Participant View
- Call Bridge View
- Tenant View

Analytics reports – from VQCM 3.9

- Call Timeline
- Call View
- Participant Timeline
- Participant View
- Call Bridge View
- Tenant View

Logging and Troubleshooting

- Downloading Logs

Managing Notifications

- Email Templates
- UX Profile Alerts

Certified VQ Conference Manager Administrator (CCMA) Certification Assessment

Certification

Students who successfully complete the course and receive a passing grade on the final exam will receive Certified VQ Conference Manager Administrator (CCMA) Certification.

Duration

3 days.

Location

Initially, this class will be held via video conference. Students are furnished with live servers and endpoint equipment connectivity to configure and validate the skills gained in this training.

Instructor

Scott Waschler

VQ, Acano and Cisco certified instructor with three decades of communications industry experience.

Number of students per class

12

Training Dates 2026

4-6 March	9am – 5pm (Central Time USA)
15-17 April	9am – 5pm (Central Time Europe)
13-15 May	9am – 5pm (Central Time USA)
24-26 June	9am – 5pm (Central Time USA)
5-7 August	9am – 5pm (Central Time USA)
23-25 September	9am – 5pm (Central Time Europe)
4-6 November	9am – 5pm (Central Time USA)
9-11 December	9am – 5pm (Central Time USA)